AGENDA
Day 1

Time	Subject
Time	**Subject**
8:00 a.m.	**Welcome and Introductions**
	Module 1: Status of the Transitioning Effort - Rules and Requirements
	Module 2: The Process Approach
	Module 3: AS9100C Aerospace Quality Management System (AQMS) Requirements – Sections 1 - 5 Workshop 1 – Understanding the AQMS Requirements
	Module 3 *(continued)* **AQMS Requirements – Section 6**
12:00 p.m.	**Lunch**
12:45 p.m.	**Module 3** *(continued)* Workshop 2 – Resource Management
	Module 3 *(continued)* **AQMS Requirements - Section 7** Workshop 3 – Understanding Product Realization
	Module 3 *(continued)* **AQMS Requirements – Section 8** Workshop 4 – Applying the AS9100 Requirements
	Summary and Questions
6:00 p.m.	**Adjourn for the day**

Note: Two 10-minute breaks in the morning and two in the afternoon

ATTENDEES PLEASE NOTE: THERE IS A LINK IN THIS E-MAILTO A ZIP FILE CONTAINING A FOLDER OF ELECTRONIC DOCUMENTS WHICH SHOULD BE DOWNLOADED TO YOUR LAPTOP AND BROUGHT WITH YOU TO THE COURSE.

AGENDA
Day 2

Time	Subject
Time	**Subject**
8:00 a.m.	**Module 4: Aerospace Audit Reporting – Understanding the AS9101D Checklist**
	Module 5: Risk Management – Understanding and Applying Workshop 5 – Applying Risk Management Techniques
12:00 p.m.	**Lunch (may need to take lunch during the risk management part of the course)**
12:45 p.m.	**Module 5: Risk Management** *(continued)*
	Module 6: Configuration Management – Understanding the Requirements
	Module 7: Project Management – When and How the Requirements Apply
	Module 8: Nonconformity Writing – Writing Process Based Nonconformities Workshop 6 – Writing Nonconformities from a Process Perspective
	Module 9: Implementation, Transition, Planning and Action – How to Approach Implementation Workshop 7 – Strategy for Implementation
	Summary and Questions – Open forum for discussion
6:00 p.m.	**Course close**

Note: Two 10-minute breaks in the morning and two in the afternoon

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