

Understanding and Implementing ISO/IEC 17025

Agenda Day One

Time	Subject
8:00 a.m.	Welcome and Introductions Module 1 - Laboratory Management Standards and the Accreditation Process – an Introduction Module 2: Laboratory Accreditation Workshop 1 – Features of a Good Laboratory Module 3: Quality and Laboratory Management Standard ISO/IEC 17025 Workshop 2 – True or False Statements – Clauses 4.1 – 4.6
12:00 p.m.	Lunch Workshop Feedback Module 3 <i>continued</i> Workshop 3 – True or False Statements – Clauses 4.7 – 4.15 Module 3 <i>continued</i> Workshop 4 – Fishbone Diagram Workshop 5 – Measurement Uncertainty
5:00 p.m.	Summary and Close

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Agenda Day Two

Time	Subject
8:00 a.m.	Review of Day 1 and homework Module 3 (Section 5) <i>continued</i> Workshop 6 – True or False Statements Clauses 5.1 – 5.5 Workshop 7 – Traceability Workshop 8 – True or False Statements Clauses 5.6 – 5.10 Module 4: ISO/IEC 17025 Implementation Workshop 9 – Barriers to Change Workshop 10 – Procedures Workshop 11 – Implementation Plan
12:00 p.m.	Lunch Workshop 11 Feedback Module 5 - Accreditation Process Module 6 – Ongoing Management and Validation Processes Course Wrap-Up and Questions
4:30 p.m.	Close